



MalyonCollege

Queensland Baptist College of Ministries

FINANCIAL MATTERS – 2012

FEE HELP FOR 2012

The Australian Government FEE-HELP system provides student loans to cover the costs of study at private educational institutions (like Bible and Theological Colleges) similar to the HECS system which operates at public universities and colleges.

Fees up to the current limit (\$86,422 in 2011) are available to be paid through FEE-HELP and repaid through the taxation system once the student's income is above a certain level (about \$47,195 per annum for 2011/12). All the ACT degrees and postgraduate courses attract FEE-HELP. Unfortunately access to FEE-HELP is only available to Australian Citizens and students on Permanent Humanitarian Visas. Students on normal Permanent Resident visas do not qualify.

The Government expects colleges utilizing FEE-HELP to base their course costs on actual delivery costs and ACT have accepted this principle which has meant a much higher cost per subject than was charged by most colleges prior to the introduction of FEE-HELP.

STUDENT ASSISTANCE

Because Malyon recognizes the heavy impost placed on some students because of their inability to utilise FEE-HELP, it is continuing to offer two forms of assistance for 2012.

- (i) Firstly an “early payment” discount is being offered. Those students who pay their 2012 fees in full by the 30th November 2011 for semester 1 and 30th April 2012 for semester 2, will be offered a \$200 per subject discount.
- (ii) Secondly, for those who can show severe financial difficulties, a number of “needs based” scholarships may be available. The value of these scholarships will depend on the student need and the funds available to be distributed. All enquires for such scholarships should be directed in the first instance to the College Manager.

DISCOUNTED FEES

Students studying ACT (Australian College of Theology) subjects are now considered to be students of the ACT (a requirement of the new Higher Education Support Act 2003) although Malyon will still do much of the administrative work, including collecting fees, on behalf of ACT. ACT publishes its own fee schedule and Malyon have now agreed to move toward adopting the ACT Recommended Fees. For 2012 the Malyon College Council has approved the adopting of the ACT Recommended Fee for undergraduate and graduate courses (BMin, BTh, MDiv etc) but will maintain a \$200/unit discount for all postgraduate (MA/MTh) courses. By moving to the ACT Recommended Fees Malyon will be able to budget for an extra faculty member on a permanent basis. This will be a great benefit for both staff and students and should help improve academic outcomes.

COURSE FEES

A summary table of the fee structure for 2012 is as follows—

Course	Malyon Fees	ACT Domestic Students	ACT Overseas Students
Audit	\$300 per unit	Discount given to reduce MA/MTh to "Malyon Fees"	Scholarships may be available to reduce to "Malyon Fees"
Malyon Award	\$450 per unit		
ACT BMin/BTh etc	\$1492 per 4 pt unit	\$1492	\$1640
ACT MDiv/GDipDiv	\$1652 per 4 pt unit	\$1652	\$1816
ACT MA etc	\$1968 per 8 pt unit	\$2168	\$2760
ACT MTh	\$1968 per 8 pt unit	\$2168	\$2760

Census dates are 31st March (Semester 1) and 31st August (Semester 2)

WITHDRAWAL

For students wishing to withdraw from units after lectures have commenced, the withdrawal policy has been set by the ACT and is summarized in the ACT summary at the end of this document.

AUDITING

At the discretion of the Registrar or Academic Dean a person may audit any unit/s at a cost of \$300 per unit. FEE-HELP is not available to students doing audit.

NON-ACCREDITED COURSES

Malyon offers a non-accredited course (Malyon Pastoral Award) designed primarily for those who have completed a BMin/BTh and who are seeking accreditation for Baptist ministry but who do not wish to continue with the MA, which is now the normal accreditation pathway. These subjects will be charged at a rate of \$450 per unit. FEE-HELP is not available to students taking non-accredited courses but pastors not receiving a full stipend can apply for assistance from scholarship funds through their Regional Consultant.

CASUAL ACCOMMODATION

Overnight Rooms

This is intended for students who live a significant distance from the College and require one or two nights' accommodation while attending lectures.

Accommodation is limited to **three nights per week** and a fee of \$25.00 per person, per night is charged to cover operational and maintenance costs. Three overnight rooms are available and each will normally have to be shared by 2 to 3 students.

COURSE MATERIALS

Most course materials are available for download from the College eLearning "Moodle" site. Paper copies of course materials are usually no longer provided.

LIBRARY COSTS

The McConaghy Library facilities include the following:

Reading and borrowing:

- ⇒ Malyon Students – charges included in tuition fees. Students of CALAM College and Recognised Pastors of The Baptist Union of Queensland - \$25.00 per semester.
- ⇒ Bona fide students of other Brisbane Theological Colleges – by arrangement.
- ⇒ Other personnel may borrow from the library upon completion of the appropriate application form and payment of \$50.00 per semester.

Please Note: Results will not be issued to students at the end of semester if there are any outstanding Library charges or books.

ACCOUNT PAYMENT

1. All tuition, library, accommodation and administration fees are payable at the counter during the nominated office hours.
2. **All Students** should pay their full fees **during the first two weeks** of each semester. A signed FEE-HELP application form is acceptable as fee payment for those who so qualify. **An Invoice/Statement** will be issued during week three as a reminder of fees that **should have already been paid**. Any student who cannot meet the requirement to pay fees by the end of week two must meet with the College Manager to discuss the situation and reach an agreed alternative schedule of payment.

ACCOUNTS IN ARREARS

Release of students' academic results for the semester is dependent on full settlement of their student account including fees, accommodation, library and other charges.

Students' enrolment in a subsequent semester is dependent on full settlement of their accounts for the previous semester by 30 June or 31 December as appropriate.



ACT WITHDRAWAL POLICY SUMMARY (1)

Semester- length Units <i>(assumes student has completed unit enrolment for ACT credit by the end of Week 2 of semester)</i>				
Semester Week	Day	Action Date	Add/Substitute unit(s)	Withdraw from unit(s)
1	first day	Unit Start	No Variation of Enrolment Fee applies FEE-HELP liability and/or Up-front payment applies	No Variation of Enrolment Fee applies Unit deleted from record No academic penalty No FEE-HELP liability Full refund of any up-front payments
2	last day - 5pm (college local time)	Admin. Date		
3	after Administrative Date up to		Variation of Enrolment Fee applies (\$110/unit) + Written agreement of unit presenter required FEE-HELP liability and/or Up-front payment applies	Variation of Enrolment Fee applies (\$340/unit except GSF, which is ¼ the fee) No academic penalty (unit graded AW) No FEE-HELP liability Full refund of any up-front payments
	31 Mar or 31 Aug 5pm (college local time)	Census Date		
	after Census Date up to		No unit(s) may be added or substituted after Census date	No Variation of Enrolment Fee applies No academic penalty (unit graded W) FEE-HELP liability* No refund of any up-front payments*
Friday at end of second teaching week after Census Date	last day 5pm (college local time)	Withdrawal Date		
	after Withdrawal Date			No Variation of Enrolment Fee applies Academic penalty (unit graded FW) FEE-HELP liability* No refund of any up-front payments*

* If a student considers “special circumstances” prevailed at the time of withdrawal from the unit, the student may request re-crediting of their FEE-HELP balance and/or refunding of any up-front payment(s) made in relation to the unit.



ACT WITHDRAWAL POLICY SUMMARY (2)

Intensive Units				
<i>(assumes student has completed unit enrolment for ACT credit by the end of Day 2 of intensive)</i>				
Day of Presentation	Time	Action Date	Add/Substitute unit(s)	Withdraw from unit(s)
1		Unit Start	No Variation of Enrolment Fee applies FEE-HELP liability and/or Up-front payment applies	No Variation of Enrolment Fee applies Unit deleted from record No academic penalty No FEE-HELP liability Full refund of any up-front payments
2	5pm (college local time)	Admin. Date		
3	after Administrative Date up to		Variation of Enrolment Fee applies (\$110/unit) + Written agreement of unit presenter required FEE-HELP liability and/or Up-front payment applies	Variation of Enrolment Fee applies (\$340/unit except GSF, which is ¼ the fee) No academic penalty (unit graded AW) No FEE-HELP liability Full refund of any up-front payments
	day when approx. 40% of unit presentation has been completed	5pm (college local time)		
	after Census Date up to		No unit(s) may be added or substituted after Census date	No Variation of Enrolment Fee applies No academic penalty (unit graded W) FEE-HELP liability* No refund of any up-front payments*
	day when approx. 60% of unit presentation has been completed	5pm (college local time)		
	after Withdrawal Date			No Variation of Enrolment Fee applies Academic penalty (unit graded FW) FEE-HELP liability* No refund of any up-front payments*

* If a student considers “special circumstances” prevailed at the time of withdrawal from the unit, the student may request re-crediting of their FEE-HELP balance and/or refunding of any up-front payment(s) made in relation to the unit.



MALYON COLLEGE

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